



Guidelines

Toward Home Alliance Expression of Interest (EOI) for Aboriginal Community Controlled Organisation's (ACCO) and Aboriginal Community Controlled Health Organisation's (ACCHO).

1. Context

The Toward Home Alliance (THA) delivers specialist homelessness services across the city, inner and outer south and Adelaide Hills regions. "Working together, giving hope to prevent and end homelessness", THA consists of [Lutheran Care](#) as lead agency, [Baptist Care SA](#), Sonder, Hutt St Centre, [Mission Australia](#), [The Salvation Army](#) and the SA Housing Authority, as well as sub-contracting partners Aboriginal Family Support Services and St Vincent de Paul Society.

Since commencing in July 2021, providing intentional, culturally safe and responsive services for Aboriginal and Torres Strait Islander people has been an important Alliance priority. This is demonstrated through THA's Aboriginal specific service delivery segment of Wardli-ana, currently delivered by Sonder, Baptist Care SA and Aboriginal Family Support Services.

THA is committed to walking with, and learning from Aboriginal community members and partners, including Aboriginal-led co-design to improve outcomes for Aboriginal people. Aligning services with the National Closing the Gap Agreement and a commitment to continual improvement, THA is inviting an ACCO or ACCHO to join THA as a formal Alliance member.

The new ACCO/ACHO Alliance member will play a pivotal role in driving outcomes for Aboriginal people and communities by contributing to THA cultural governance, and service delivery for Aboriginal people at-risk of and experiencing homelessness.

2. Purpose of EOI

The Toward Home Alliance is undertaking an EOI process to invite an ACCO or ACCHO to be a new Sector Partner pursuant to Clause 4.6 of the Alliance Agreement, available here: <https://www.tenders.sa.gov.au/contract/view?id=191194>

3. Publication and Key Contact

- **EOI guidelines:** EOI guidelines will be published on the Toward Home Alliance website: <https://towardhome.org.au/>
- **Registration of interest:** Interested parties are required to register their interest in the EOI process directly in writing to the key contact (Shaya Nettle), with subject line: ACCO EOI - (name of interested organisation)
- **Accessing Tender Documents:** Interested parties will be given access to a secure folder on the SAHA Portal, to access EOI documents.
- **Questions and Clarifications:** Questions and clarifications can be directed in writing via email, to the key contact. THA will respond to questions via the SAHA portal. All registered parties will be notified by email when a new update has been published, and will be able to view the query as well as the response provided. The last day for raising questions is Friday 11th November 2022.



4. Timeframes

Key milestones	Date
EOI opens	Wednesday 5 th October 2022
Online information session via teams. All parties who register for the EOI will be invited to attend. Teams' meeting details are: Meeting ID: 486 639 328 80 Passcode: 4H4Nkq	Wednesday 19 th October 2022 10.00am – 11.00am
Last day for asking questions	Friday 11 th November 2022
EOI closes	Friday 18 th November 2022
Applicants advised of EOI outcome	12 th – 16 th December 2022
Contract offered and executed with successful candidate, subject to SAHA due diligence.	19 th December 2022 – 13 th January 2023
Service delivery commences	15 th January 2023

5. Procurement

- **Information Sharing and Confidentiality:** Information exchanged through the EOI process, with the exception of queries submitted during the EOI open period, will be treated confidentially, available only to those on the EOI assessment panel and ALT.
- **Decision making:** An assessment panel will be responsible for reviewing applications against the assessment criteria detailed in Part B, and making recommendations to the Alliance Leadership Team (ALT). The final decision regarding the preferred candidate is the responsibility of the ALT, and is subject to SAHA due diligence and approval, as per the terms of the Toward Home Alliances' agreement with the SA Housing Authority, which requires SAHA to approve any request to admit new members.
- **Storage of information:** Applicant information will be stored on a secure portal hosted by SAHA and only accessible to members of the EOI assessment panel and ALT.

6. Key Contact

The primary contact for registering interest and raising queries is Shaya Nettle, Alliance Senior Manager (ASM), Toward Home Alliance.¹ Shaya can be contacted via email: shayanelle@lutherancare.org.au or mobile: 0458 024 284

¹ The ASM does not have voting rights throughout the assessment and decision-making process.